**Louisiana State Board of Private Investigator Examiners**

**Minutes of Board Meeting of May 21, 2019**

**I.    Roll Call**

Vice Chairman Marcal Poullard called the meeting to order at 9:05a.m., Tuesday May 21, 2019 at the office of the Louisiana State Board of Private Investigator Examiners, 7414 Perkins Road, Suite 120, Baton Rouge, Louisiana. Those members present at the meeting were Annette Kovac, Jonathan Mitchell, Tim Asmussen, and Mr. Kennith Landry. Also, present was Executive Director Pat Englade and Legal Counsel Alexander Reinboth. A quorum was present to continue the meeting.

**II. Approval of Minutes from the February 26, 2019 board meeting**

Ms. Kovac moved to approve the minutes of the February 26, 2019 board meeting. Seconded by Mitchell. All in favor. Motion carried.

**III. Public Comment: None**

**IV. Approval of Applications**

 **A. Agency Applicants**

Ms. Kovac made a motion to approve the agency application of **Randall Bruff.**

Mr. Bruff was present. Seconded by Mitchell. Roll call vote: Poullard yes,

Kovac yes, Mitchell, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Heather Copeland.**

Ms. Copeland was present. Seconded by Mitchell. Roll call vote: Poullard yes,

Kovac yes, Mitchell, Asmussen yes, and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Kevin Cyrus.**

Mr. Cyrus was present. Seconded by Mitchell. Roll call vote: Poullard yes,

Kovac yes, Mitchell yes, Asmussen yes, and Landry yes. Motion carried.

**Executive Session 9:12am to 9:17am**

Ms. Kovac made a motion to go into executive session to discuss the agency application of

**Dwight Gerst.** Seconded by Mr. Mitchell. Roll call vote: Poullard, yes, Kovac yes, Mitchell yes, Asmussen yes, and Landry yes. Motion carried.

**Page 2 of 4 (Minutes of the May 21, 2019 meeting)**

Ms. Kovac made a motion to go back into regular session. Seconded by Mr. Mitchell. Roll call vote: Poullard, yes, Kovac yes, Mitchell yes, Asmussen yes, and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Dwight Gerst.**

Mr. Gerst was present. Seconded by Mitchell. Roll call vote: Poullard yes,

Kovac yes, Mitchell, yes, Asmussen yes, and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Bruce Hanna.**

Mr. Hanna was present. Seconded by Mitchell. Roll call vote: Poullard yes,

Ms. Kovac, Mr. Mitchell, Mr. Asmussen and Mr. Landry. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Elbert Lawrence.**

Mr. Lawrence was present. Seconded by Mr. Mitchell. Roll call vote: Poullard yes,

Kovac yes, Mitchell yes, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Mark Levine.**

Mr. Levine was not present. Seconded by Mr. Mitchell. Roll call vote: Poullard

Yes, Kovac yes, Mitchell yes, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Cornell Montgomery.**

Mr. Montgomery was not present. Seconded by Mr. Mitchell. Roll call vote: Poullard yes,

Kovac yes, Mitchell yes, Asmussen yes and Landry yes. Motion carried.

Mr. Kovac made a motion to approve the agency application of **Deborah Sorchevich.**

Ms. Sorchevich was present. Seconded by Mr. Mitchell. Roll call vote: Poullard yes,

Kovac yes, Mitchell yes, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Greg Thornton.**

Mr. Thornton was present. Seconded by Mr. Asmussen. Roll call vote: Poullard yes,

Kovac yes, Mitchell yes, Asmuessen and Landry yes. Motion carried.

 Ms. **Consandra Charles** withdrew her appeal.

 **Page 3 of 4 (Minutes of the May 21, 2019 meeting)**

 **B. Apprentice Applications**

Ms. Kovac made a motion to approve the Apprentice applications starting with

 **Amy Donarski** and ending with **Emery Tumulty**. Seconded Poullard. All in favor. Motion

 carried.

 **C. Individual Applications**

Ms. Kovac made a motion to approve the Individual applications starting with

 **Benjamin Morris** and ending with **Dust Acy.** Seconded by Poullard. All in favor.

 Motion carried.

**D. Journeymen Applicants**

Ms. Kovac made a motion to approve the Journeymen applications starting with

**Bryan Ellison** and ending with **Casey Dufour**. Seconded by Poullard. All in favor. Motion carried.

 **V. Financial**

1. **Financial Report**

Ms. Kovac made a motion to approve the financial report that was read by Mr. Asmussen. Seconded by Poullard. All in favor. Motion carried.

1. **Monthly Budget Variance Report ending March 31, 2019**

Ms. Kovac makes a motion to approve the budget variance report ending March 31, 2019. Seconded by: Poullard. All in favor. Motion carried.

1. **Approval of renewal of yearly contracts**
2. **Del Hahn – Hahn Investigative Services**
3. **Becki Biggar – Big B Accounting Services, LLC**

Ms. Kovac made a motion to approve the renewal of Del Hahn – Hahn Investigative Services and Becki Biggar – Big B Accounting Services, LLC. Seconded by Poullard. All in favor. Motion carried.

**Page 4 of4 (Minutes of the May 21, 2019 meeting)**

 **VI. Investigatory Officer**

Ms. Kovac made a motion to approve the investigatory report that was read by Ken Landry. Seconded by Poullard. All in favor. Motion carried.

**Amend Agenda**

Ms. Kovac made a motion to amend the agenda to add the following under

Finance -Employee Incentive and Training – Request from Mr. Dorian Bond.

Seconded by Poullard. All in favor. Motion carried.

Ms. Kovac made a motion to approve the employee incentive pay for the year 2018-2019 at

the same rate it has been in the pass years. Seconded by Mitchell. Roll call vote: Poullard yes, Kovac yes, Mitchell yes, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to accept the 40-hour exemption request from Mr. Dorian Bond.

Seconded by Mitchell. Roll call vote: Poullard yes, Kovac yes, Mitchell yes, Asmussen yes and Landry yes. Motion carried.

**Executive Session 10:12am to 10:35am**

Ms. Kovac made a motion to go into executive session regarding to Louisiana R.S. 4217(B)(a)(2) discuss litigation regarding Dwayne Alexander vs LSBPIE, et al., No. 18-2072 Div. G Section II and other legal issues. Seconded by Poullard. Roll call vote: Poullard yes, Kovac yes, Mitchell yes, Asmussen yes and Landry yes. Motion carried.

Ms. Kovac made a motion to go back into regular session. Seconded by Mr. Poullard. Roll call vote: Poullard yes, Kovac yes, Mitchell yes, Asmussen yes and Landry yes. Motion carried.

 **VII. Adjournment**

Mr. Poullard made a motion to adjourn the meeting at 10:37am. Seconded by Kovac.

 All in favor.